

**Department of Fine & Studio Arts**

# WIL 1: UNIT II (WFA205D)

JAVETT ART CENTRE – UNIVERSITY OF PRETORIA

HANDLING/PACKAGING AND STORING OF ARTWORKS WORKSHOP: 16 JULY 2025

## DUE DATE: 16 AUGUST 2025

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STUDENT NUMBER : 241341054

1. What is the role of a collections manager in an art museum/gallery? (10)

The role of collections manager is to take care of the safety of artworks, how they are transported, where they are exhibited and how they are preserved. These are their primary purpose though there’s more to what they do such as planning artist collaborations and networking.

## 2. What is an Art Collection? (10)

An Art Collection is a group of artworks usually curated by an individual or an institution such as the Javett-UP museum. An art collection is also a group of any types of artworks exhibited and managed by an institution/organisation , this though is in the context of an Art Museum or Art Gallery. Art collection usually have a purpose to simply educate the public and/or for research purposes

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3. Name five important steps in cataloguing an artwork.

-To document artworks

-To preserve condition of an artwork

-To prepare description of the artwork

-To find or assess ownership history

-To provide the artwork a unique number so it can be easier to identify or reference

## 4. What is art conservation? (10)

An art conservation is a process of preserving and making sure an artwork has great longevity before decay. This is so the artwork can be used in future In art exhibitions or in the collection of someone. The conservation process involves a lot of chemistry scientists’ hands as they are needed for the conservation. This process is also done in order to give respect to the artwork’s culture of history.

## 5. Name five key point/steps for the successful conservation of an artwork (10)

-Documentation

-Consideration of adequate environment

-Scientific analysis to ensure well done preservation

-Ethical decision making

-minimal extra preservation or reversed intervention

**/50**

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